

ABC UTILITY (letterhead)

Date: June 11, 2008

Subject: Utility Relocation Work Plan for: ABC UTILITY

Facility Type: Electric

Section 1. General Information

A. INDOT/LPA Project Information

- (1) **Des No.** 9700260
- (2) **Route Number:** SR 14
- (3) **Location:** from Scott Road to I-69, Allen County
- (4) **Work Type:** Added Travel Lanes
- (5) **Date work plan needed:** 6/13/08

B. Utility Designated Contact - Information

- (1) **Person name:** Mike Smith
- (2) **Office telephone:** 317-555-1111
- (3) **Mobile telephone:** 317-555-1112
- (4) **Email address:** msmith@notreal.com
- (5) **Agency name:** ABC Utility
- (6) **Address:** 123 Main Strret
- (7) **City, State, Zip Code:** Indianapolis, IN 46204
- (8) **Construction Emergency Contact:**
 - Name:** Call Center
 - Number:** 317-555-3865

C. INDOT/LPA Utility Coordinator Contact Information

- (1) **Person name:** Bob Jones
- (2) **Office telephone:** 317-555-2222
- (3) **Mobile telephone:** 317-555-2223
- (4) **Email address:** bjones362@indot.in.gov
- (5) **Agency name:** INDOT
- (6) **Address:** 100 North Senate Ave.
- (7) **City, State, Zip Code:** Indianapolis, IN 46204

Section 2. A narrative description of the facility relocation that will be required. [IAC 13-3-3(c)].

- (A) Describe what types of existing facilities are present.

12 kv overhead electric facilities.

(B) Describe location of existing facilities.

North side of SR 14 throughout project. Service poles on south side of SR 14 in various locations.

(C) Describe what will be done with existing facilities.

The existing facilities will be removed once the new facilities are installed.

(D) Describe what types of new facilities will be installed.

Install new single wood pole structures and 12 kv overhead power lines on north side of SR 14. New service poles will be installed on the south side of SR 14.

(E) Describe location of new facilities.

The new poles and lines will be installed back near the new north right-of-way line as shown on the attached plan. Service poles will be moved back to the south right-of-way line or on to the customers property as shown in the attached drawing.

Section 3. A statement whether the facility relocation is or is not dependant on work to be done by another utility with a description of that work. [IAC 13-3-3(c)(2)(A)(i)]

(A) Utility A, with a description of the required work.

ABC Utilities relocation is not dependant upon another utility's relocation.

(B) Utility B, with a description of the required work.

(C) Utility C, with a description of the required work.

Section 4. A statement whether the facility relocation is or is not dependent on work to be done by the department or the department's contractor with a description of that work. [IAC 13-3-3(c)(2)(A)(ii)]

(A) Work item A

All of the right-of-way on the north side of SR 14 must be acquired by INDOT prior to ABC utility beginning their relocation work.

(B) Work item B

INDOT must stake INDOT right-of-way on the north and south side of SR 14 throughout the project.

(C) Work item C

Billboard at 8819 SR 14 must be removed from INDOT right-of-way.

(D) Work item D

ABC Utility must receive a relocation permit/ notice to proceed from INDOT.

(E) Work item E

Section 5. A statement whether the facility relocation is or is not dependent on the acquisition of additional right-of-way with a description of that work. [IAC 13-3-3(c)(2)(B)]

There are no easements needed for this relocation work.

Section 6. A statement whether the utility is or is not willing to allow the INDOT contractor to do the required work as part of the highway contract. [IAC 13-3-3(c)(3)]

ABC Utility is not willing to have INDOT's contractor perform the required relocation.

Section 7. Scheduling Information. [IAC 13-3-3(c)(4) and IAC 13-3-3(c)(5)]

(A) The earliest date when the utility could begin to implement the work plan: 30 days
from the date the items in section 4 are complete and ABC Utility is notified of such.

(B) The number of calendar days to complete the required work: 60

(C) The expected lead time in calendar days to obtain required permits: 90

(D) The expected lead time in calendar days to obtain materials: 90

(E) The expected lead time in calendar days to schedule work crews: 30

(F) The expected lead time in calendar days to obtain the necessary additional right-of-way:
0

Section 8. A drawing of sufficient detail and scale to show the proposed location of the facility relocation. [IAC 13-3-3(c)(6)]

Included as attachment A.

Section 9. For work the utility is entitled to be compensated by the Department, the work plan shall include a cost estimate for the facility relocation including credits for betterment. [IAC 13-3-3(d)]

N/A (Included as attachment B if this was reimbursable work)

Section 10. For work the utility is entitled to be compensated by the Department, the work plan shall include documentation of easements and compensable land rights. [IAC 13-3-3(d)]

N/A (Included as attachment C if this was reimbursable work)

Submitter Name Signed: _____

Submitter Name Printed: Mike Smith

Date Submitter Signed: 6/11/08

INDOT/LPA use only below this point ----- INDOT/LPA use only below this point

The following sections to be used by INDOT personnel for the review of the utility relocation work plan.

Section 11. The Department shall review the work plan to ensure that it: [IAC 13-3-3(e)]

(1.a) is compatible with department permit requirements.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Init.:
(1.b) is compatible with the project plans.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Init.:
(1.c) is compatible with the construction schedule.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Init.:
(1.d) is compatible with other utility relocation work plans.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Init.:
(2.a) has a reasonable relocation scheme.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Init.:
(2.b) has a reasonable cost for compensable work.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Init.:

Reviewer Name Signed: _____

Reviewer Name Printed: Bob Jones

Reviewer Date Signed: 6/27/08

Section 12. Approved Work Plan. [IAC 13-3-3(f)]

I have reviewed the work plan and found it acceptable.

Project Manager Named Signed: _____

Project Manager Name Printed: Mary Stone

Project Manager Date Signed: 7/1/08